



Privacy Policy

Last updated: 4 February 2026

1. Who We Are

This website is operated by **L.G.M Engineering Ltd** (“we”, “us”, “our”).

Website: <https://www.lgmengineering.co.uk>

Address: Unit 4, Epsom Business Park, Kiln Lane, Epsom, KT17 1JF

Telephone: 01372 664222

Email: info@lgm-eng.co.uk

We are committed to protecting your personal data and respecting your privacy in accordance with the **UK General Data Protection Regulation (UK GDPR)** and the **Data Protection Act 2018**.

2. Personal Data We Collect

We may collect and process the following personal data:

- Name
- Company name
- Email address
- Telephone number
- Enquiry details
- Files uploaded via our website (such as drawings or specifications)
- IP address and basic technical information

We do **not** collect or store payment card details via this website.

3. How We Collect Personal Data

We collect personal data when you:

- Submit a contact or enquiry form
- Contact us by email or telephone

Unit 4 Epsom Business Park, Kiln Lane, Epsom, Surrey, KT17 1JF
Tel: 0800 3213983 Email: info@lgm-eng.co.uk
VAT Reg: 886893638 Company Number: 9039399
Bank Name: NatWest Sort Code: 60-01-04- Acc. No.41660811

- Upload files through our website
- Browse our website (via cookies and analytics tools)

You may browse our website without providing personal information.

4. How We Use Personal Data

We use personal data to:

- Respond to enquiries and quotation requests
- Communicate regarding projects, orders, or technical matters
- Deliver our services
- Maintain internal business records
- Improve our website and services
- Comply with legal, accounting, or regulatory obligations

We do not sell or rent personal data to third parties.

5. Lawful Basis for Processing

We process personal data under one or more of the following lawful bases:

- **Legitimate interests** – responding to business enquiries and operating our services
 - **Contractual necessity** – where data is required to fulfil a quotation or contract
 - **Legal obligation** – where processing is required by law
 - **Consent** – where you have explicitly provided it
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6. Data Sharing

We may share personal data with trusted third parties only where necessary, including:

- Website hosting and IT service providers
- Email and communication service providers
- Professional advisers (such as accountants or legal advisers)
- Delivery or logistics partners

All third parties are required to process personal data securely and in accordance with data protection legislation.

7. Data Retention

We retain personal data only for as long as necessary:

- Enquiry data: up to **24 months**
- Contract and project data: for the duration required by legal and accounting obligations
- Marketing communications: until consent is withdrawn

Personal data is securely deleted when no longer required.

8. Your Rights

Under UK GDPR, you have the right to:

- Access your personal data
- Request correction of inaccurate or incomplete data
- Request deletion of your data
- Restrict or object to processing
- Request data portability
- Withdraw consent at any time

Requests can be made by contacting info@lgm-eng.co.uk.

You also have the right to lodge a complaint with the **Information Commissioner's Office (ICO)**.

9. Cookies

This website uses cookies to ensure proper functionality and to help us understand how visitors use the site.

Cookies may include:

- Essential functionality cookies
- Analytics and performance cookies

You can manage or disable cookies via your browser settings or through our cookie consent controls.

10. Data Security

We use appropriate technical and organisational measures to protect personal data against unauthorised access, loss, misuse, or disclosure.

11. Third-Party Links

Our website may contain links to third-party websites. We are not responsible for the privacy practices or content of external sites.

12. Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be published on this page with an updated revision date.

13. Contact Details

If you have any questions about this Privacy Policy or how your personal data is handled, please contact:

L.G.M Engineering Ltd

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